

TERMS OF REFERENCE OF THE AUDIT COMMITTEE
(Additional terms of reference)

1. Promoting and maintaining high standards of conduct by Councillors and co-opted members;
2. Assisting the Councillors and co-opted members to observe the Code of Conduct;
3. Advising the Council on the adoption or revision of the Code of Conduct;
4. Monitoring the operation of the Code of Conduct;
5. Advising, training or arranging to train Councillors and co-opted members on matters relating to the Code of Conduct;

HEARINGS PANEL (Sub-committee to the Audit Committee)

The Hearings Panel is a sub-committee of the Audit Committee. The Panel has the following functions:

1. When matters are referred by the Monitoring Officer granting dispensations to Councillors and co-opted members allowing them to (a) participate in the debate and/or (b) vote on any matter in which they have a disclosable pecuniary interest;
2. On matters being referred by the Monitoring Officer deciding whether complaints concerning members should be investigated
3. Hearing complaints that have been referred to them by the Monitoring Officer pursuant to the Complaints Procedure.
4. The agreement of relevant procedures for the undertaking of its functions such when appropriate to be included within the constitution; and

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